



## TENANT SCREENING RELEASE FORM

### NOTICE TO APPLICANT REGARDING BACKGROUND INVESTIGATION

Notice is hereby given that \_\_\_\_\_ ("Requestor") intends to instruct ALLSTAR BACKGROUNDS, a Consumer Reporting Agency, as defined by the Fair Credit Reporting Act ("FCRA"), to obtain information about you in the course of Requestor's consideration of your application for tenancy. Thus you may be the subject of a "consumer report," or possibly an "investigative consumer report," defined by the FCRA as a background report that includes information about one's character, general reputation, personal characteristics and mode of living, and that might involve personal interviews with sources such as neighbors, friends or associates. Reports may include your Credit Report and reports may be obtained at any time after receipt of authorization and may be updated periodically if you remain a tenant, as permitted by law. The scope of this notice and authorization is all-encompassing, allowing Requestor and its agent to obtain from any outside organization all types of consumer reports and investigative consumer reports now and throughout the course of your tenancy, to the extent permitted by law.

### APPLICANT'S ACKNOWLEDGMENT AND AUTHORIZATION

**By signing below, I acknowledge receipt of a "NOTICE REGARDING BACKGROUND INVESTIGATION" and "A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT"** and certify that I have read and understand both documents. Furthermore, I hereby authorize the obtaining of consumer reports and/or investigative consumer reports at any time, as long as I remain an employee, volunteer or tenant of Requestor, to the extent permitted by law. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university, information service bureau, employer, drug screening firm, reference, landlord, and/or its record custodian, to furnish any and all background information sought by Requestor or by ALLSTAR BACKGROUNDS, acting on Requestor's behalf. I agree that a photocopy or fax of this Authorization shall be as valid as the original.

I understand that I may contact ALLSTAR BACKGROUNDS to request a copy of any Consumer Report about me, if one is obtained by Requestor. I understand that I have the right, upon written request made within a reasonable time, to inquire about the nature and substance of the information about me contained in ALLSTAR BACKGROUNDS's files. I understand that I have the right to inspect those files during regular business hours, having given reasonable notice and provided proper identification, and that I may be accompanied by one other person. I understand that I should direct such a request to ALLSTAR BACKGROUNDS, and that ALLSTAR BACKGROUNDS is required to make available to me someone who can explain the contents of my file.

By checking this box, \_\_\_\_\_ I indicate that I would like to receive a copy of any Investigative Consumer Report about me, if one is obtained by Requestor.

Your Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE PRINT**

\_\_\_\_\_  
First Middle Last  
(As it appears on your Driver's License)

\_\_\_\_\_  
Date of Birth (MM/DD/YYYY) (For identification purposes only)

\_\_\_\_\_  
Maiden Name/Any AKAs Social Security Number

\_\_\_\_\_  
Driver's License Number State of Issue

**PLEASE PROVIDE 7 YEAR'S ADDRESS HISTORY**

\_\_\_\_\_  
Current Address City State Zip Years/Months

\_\_\_\_\_  
Name of Current Landlord Phone Fax

\_\_\_\_\_  
Previous Address City State Zip Years/Months

\_\_\_\_\_  
Previous Address City State Zip Years/Months

**PLEASE PROVIDE CURRENT EMPLOYER INFORMATION**

\_\_\_\_\_  
Current Employer Address City State Zip

Start Date \_\_\_\_\_

**Applicant:** Return this completed, signed "**RELEASE**" page to Requestor.

**(FOR OFFICE USE ONLY)**

**Requestor:** Please **UPLOAD** this signed "**RELEASE**" to ALLSTAR BACKGROUNDS or FAX to ALLSTAR BACKGROUNDS at **888-502-1299**

**Tenant Screen Package:** \_\_\_\_\_